



GRANT PROPOSAL SAMPLE QUESTIONS

Current Grantee Information

- Enter the total dollar amount granted by The Merancas Foundation in the prior calendar year.
- Provide a concise summary of your progress made toward goals and objectives noted in last year's grant request.
- Confirm that the funds provided to your organization have been substantially utilized. If not, please elaborate on your timeline to utilize those funds.

Mission and Vision Alignment

- Provide a brief statement regarding the charitable intent for your organization.
- Describe how your organization's work helps to further the mission and vision of The Merancas Foundation.

Grant Proposal

- Describe your grant proposal and the amount of funds requested.
- Describe the geographic focus and demographic profile of the people you serve (location; gender; race; ethnicity; income; etc.).
- Describe how this grant funding will benefit the community and/or population you serve. Components may include the need; the strategy & plan to address the need; a program description; the anticipated impact; your sustainability plan; internal and external influences that could affect your work, etc. Please include the number of people or households served annually, and in what capacity. For capital campaign requests, please include the campaign goal; the total amount raised to date; top five donors and their pledge amounts; the fundraising timeline; and the project/operational timeline.

Community Landscape

- What other nonprofit organizations are doing similar work as your organization in the community?
- What overlap of services exist between your organization and these other nonprofit organizations? How does your organization work together, partner, and/or collaborate with these or any other nonprofit organizations? How is your organization different/unique from these other nonprofit organizations? Why is your organization the right team to address this opportunity (strengths and skills as it relates to achieving impact)?

Financial Information

- Download your most recently filed 990 tax return and provide requested data.
- Provide total number (or estimate) of contributors providing the contributions, gifts, and grants.
- List your largest funding source.
- List the top five contributors to your organization in the previous year reflected in your 990 tax return.
- What is the percentage of board members' contributions; if less than 100% board members contributed, please explain.
- Explain any anomalies regarding financial information.
- In addition, if your 990 Tax Form reflects a larger entity outside of our geographical focus area (international, national, state, etc.), please upload your LOCAL budget and provide the following requested information:
 - Total local revenue/operating budget
 - Total local revenue from grants and contributions
 - Total number of local contributors
 - Top (5) five local contributors

Organizational Leadership

- Provide a list of your organization's key leaders.
- Describe the demographic profile of your leadership team and staff (gender; race; ethnicity; income; lived experience, etc.).
- In the past year, have there been any changes in leadership of the Board Chair and/or Executive Director? In addition, are there any such changes anticipated in the coming year?

Policies and Plans

- Describe your organizational goals for advancing equity.
- Does your organization have a formalized, documented, board-approved strategic plan? If so, please share your top three priorities for the upcoming year.

OPTIONAL:

- Provide any thoughts about your engagement with The Merancas Foundation, including the application process; site visits; virtual meetings; receiving assistance when needed;...
- Provide organizational logo.